DAIM-ZA

S: 15 Apr 06
S: 1 May 06
S: 1 Sep 06

MEMORANDUM FOR

DEC 1 2 2005

Director, Installation Management Agency, ATTN: SFIM-PL, 2511 Jefferson Davis
    Highway, Arlington, VA 22202-3926
Chief, US Army National Guard, ATTN: NGB-ARI, 111 South George Mason Drive,
    Arlington, VA 22204

SUBJECT: Installation Status Report (ISR) Data Collection for FY06

1. The FY06 ISR data collection officially started on 3 Oct 05 for ISR Infrastructure
(ISR-I) and begins on 6 Jan 06 for ISR Services (ISR-S) and Service Based Costing
(SBC). The FY06 ISR - Natural Infrastructure (ISR-NI), previously known as ISR-
Environment, data collection is limited to a few select locations to validate the new
standards and processes. ISR-NI data collection is NOT required for all Army
installations in FY06.

   a. ISR-I transitioned to a year-round, 'real time' process on 3 Oct 05.

   b. FY06 ISR Implementing Instructions, which include standards, performance
measures, pacing measures, as well as process and software changes, are available on
the ISR website (http://isr.hqda.pentagon.mil).

   c. The initial ISR-I extract files from the Installation Real Property Planning and
Analysis System (RPLANS) were loaded into ISR on 5 Oct 05. Additional RPLANS top
loads will occur after the Installation RPLANS data lock on/about 20 Jan 06, early April,
and after the summer RPLANS lock in mid-July.

   d. ISR-I data 'snapshots' will be pulled at the end of each fiscal quarter. Each
quarterly data set will be available in the ISR Command Viewer (CV) under 'Current
Year' link. The ISR CV will show the most current ratings for all facilities. Data
validation and approval are not required for the 1st, 2nd and 3rd quarter 'snapshots;
however, data accuracy is essential at all times.

2.   The FY06 ISR-I data collection program requires that all facility inspectors be
trained in accordance with the published Office of the Assistant Chief of Staff for
Installation Management (OACSIM) Program of Instruction (POI). The POI and
supporting documents are available for download from the ISR website.

3. With the Jan 06 RPLANS update, Army National Guard (ARNG) 'enclaves' will be broken out from host Active Component installations and displayed separately in ISR-I, under the associated State ARNG.

4. ISR submittal deadlines for FY06 are as follows:

    a. Installation Management Agency (IMA)/ARNG validated ISR-S and SBC data is due to OACSIM by 15 Apr 06 to support development of the Base Operations Support (BOS) requirements for the Program Objective Memorandum.

    b. ISR-I reporting locations have until 30 Jun 06 to complete on-site facility inspections and enter ratings in the ISRWeb. IMA/ARNG must approve their infrastructure data by 1 Sep 06.

5. The FY06 approved ISR reporting structure is at enclosure one. ARNG reporting organizations report through ARNG to OACSIM. All other reporting organizations report through IMA to OACSIM.

6. ISR minimum hardware and software requirements to run all ISR applications are provided at enclosure two.

7. The FY06 ISR/SBC After Action Review issue form is included at enclosure three. This form should be used to document issues/problems that occur during the data collection process. These issues should be forwarded through IMA/ARNG, to OACSIM, by 1 May 05. These issues are used to improve/enhance ISR for the future.

8. ISR data is used by Headquarters, Department of the Army, to defend military construction projects, generate 'backlog' cost for restoration, develop BOS funding requirements, provide information papers to Army leaders, to provide input to Army and Office of the Secretary of Defense readiness systems, and justify funding requirements to Congress to improve the condition of our installations. The accuracy of ISR data is key to good decision-making and analysis.

9. POC for this action is Linda Smith, ISR Program Manager, (703) 602-2442, DSN: 664-2442, Linda.Smith@hqda.army.mil.

Encl as

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for Installation Management